



**PROFESSIONAL COUNSELOR'S SECTION
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY THERAPISTS
AND PROFESSIONAL COUNSELORS**

Room 179A, 1400 E. Washington Avenue, Madison

Contact: Kimberly Nania (608) 267-7223

November 16, 2004

8:00 a.m.

CLOSED SESSION - Screening Committee - Screen informal complaints – LaMarr Franklin, Sue Putra and Division of Enforcement staff.

8:30 a.m.

OPEN SESSION - CALL TO ORDER - ROLL CALL

Approval of Agenda

A. Approval of Minutes of July 7, 2004.

B. Approval of Minutes of August 3, 2004.

C. UW-Madison Capstone Certification Program, Professor Hardin L.K. Coleman, Ph.D. **8:30 AM**

Administrative Report

D. Approval of 2005 Meeting Dates

E. Review of Board Roster for Database

Presentation of Proposed Stipulations

Presentation of Proposed Stipulations that May be Signed after Mailing of the Agenda

F. Report on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases

➤ Status of AODA Rule (CR 04-044)

➤ Copy of Order Adopting Emergency Rules Regarding Background Checks

➤ MPSW Rules

➤ Joseph D'Costa: MPSW 11.02 Examination Required and 24 Professional Counselor Certificate

G. Information Regarding Peer Mentors

Discussion Regarding Professional Counselor Training Certificates

Hearing on Denial of Application Regarding Nancy K. Hoover

10:30 AM

H. Professional Counselors Brochure

Supervisor Approvals

I. Request for Approval of Supervisor – Kari Erickson

J. Request for Approval of Supervisors – Kathleen A. Frank

K. Request for Approval of Supervisor – Alica L. Goodman

L. Request for Approval of Supervisor – Kimberly A. Kunz

M. Request for Approval of Supervisor – Linda L. Nolte

N. Request for Approval of Supervisor – Chasity L. Schmeisser

O. Request for Approval of Supervisor – Laurie L. Sumnicht-Pieper

Supervisor Approvals Received After the Mailing of the Agenda

P. Approval of Psychometric Testing – Kristi A. Balge

Approval of Psychometric Testing After the Mailing of the Agenda

Q. Correspondence and Phone Inquiries by Legal Counsel

➤ Correspondence sent by Legal Counsel Following the July PC Meeting

➤ Address Other Correspondence and Phone Inquiries

Consulting with Legal Counsel

Report of Screening Panel

R. Informational Items

- Memorandum Regarding Statewide Individual Provider Status Variance for Certified Outpatient Mental Health Clinics

Visitor Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) - 11:30 am

Monitoring

Deliberation of Monitoring Issues that May Be Received After Mailing of Agenda

S. Deliberation on Hearing on Denial of Application - Nancy K. Hoover

Deliberation of Proposed Stipulations that May be Signed after Mailing of the Agenda

T. Deliberation of Proposed Final Decisions and Orders in the Matter of Disciplinary Proceedings and Filing of Letter Against - Donald L. Keys, LPC (LS 0407151 CPC)

Deliberation of Proposed Final Decisions and Orders for Disciplinary Proceedings Received After the Mailing of the Agenda

Deliberation of Proposed Administrative Warnings that May be Signed after Mailing of the Agenda

Division of Enforcement – Case Status Report

Review of Applications

Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, if Voting is Appropriate

DOE – Signature Collection

Other Section Business

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.